

BRIGHTON & HOVE CITY COUNCIL

POLICY, RESOURCES & GROWTH COMMITTEE

4.00pm 9 JUNE 2016

FRIENDS MEETING HOUSE, SHIP STREET, BRIGHTON

DECISION LIST

Part One

7 DEVELOPMENT OF LIBRARY SERVICES IN HOVE AND HOLLINGBURY

Contact Officer: Sally McMahon

Tel: 01273 296963

Ward Affected: All Wards

- 1) That the Committee authorises officers to proceed with the moving of Hollingbury Library to Hollingbury and Patcham Children's Centre and the Old Boat Community Centre, in accordance with the adopted Libraries Plan 2016-2020.
- 2) That the Committee authorises the Acting Executive Director Economy, Environment and Culture, Assistant Director Property and Design to market the current Hollingbury Library building widely on the open market to support the library service
- 3) That the Committee (a) approve the ring fencing of the capital receipts from the sale Hollingbury Library to fund —the physical move of Hollingbury Library service into the Hollingbury and Patcham Children's Centre and the Old Boat Community Centre; and (b) agree that the surplus receipt from the disposal of the building will be reinvested into the capital resource for the library service.
- 4) That the Committee approve the allocation and use of up to £0.100m proposed for Restructure & Redundancy Reserve as part of Agenda item 9 Targeted Budget Management (TBM) Provisional Outturn 2015/16, Section 3.4 be used towards what would have been financial savings and possible maintenance cost for 2017/18 to retain the Hove Library service at the Carnegie building.
- 5) That Officers bring a report to a future Policy, Resources and Growth Committee with options for Hove Library and Hove Museum and the 4 year financial savings plan.
- 6) That the Committee note that none of the proposals in the above resolutions result in the closure of any libraries in Brighton and Hove.

8 PROGRESS REPORT ON THE WORKFORCE EQUALITIES ACTION PLAN

Contact Officer: Liz Boswell
Ward Affected: All Wards

Tel: 01273 291307

That the Committee:-

- 1) Note the progress made against the Year 3 Action Plan, as summarised in paragraph 3.7 and set out in more detail in Appendix 1.
- 2) Approve the areas of focus that will inform the Year 4 Workforce Equalities Action Plan.
- 3) Gives the Executive Director of Finance & Resources delegated authority to sign off the Action Plan once it has been developed in conjunction with the Workforce Equalities Group.

10 REDEPLOYMENT & PAY PROTECTION POLICIES

Contact Officer: Sue Moorman
Ward Affected: All Wards

Tel: 01273 293629

That the Committee:

- 1) Note the work being commissioned to develop a pay and reward strategy.
- 2) Agree the attached redeployment policy
- 3) Agree the attached protection policy

11 FAIR TRADE WITHIN OUR MINIMUM BUYING STANDARDS REPORT

Contact Officer: Debbie Reed
Ward Affected: All Wards

Tel: 01273 292372

That the Committee:

- 1) Notes the Council's continued commitment to Fair Trade as part of the Minimum Buying Standards for food and catering contracts (Appendix 1).
- 2) Notes that opportunities to increase the Council's commitment to buying Fair Trade for food and catering contracts continue to be sought and taken wherever possible within the current budgetary constraints.

12 PROPOSED NEW GRIEVANCE AND DISPUTES PROCEDURE

Ward Affected: All Wards

- 1) That the Committee agrees to adopt a new Grievance Procedure and a separate Disputes Procedure (attached at Appendix 1 and 2), which have been jointly agreed with GMB and Unison.
- 2) That the Committee notes that further training for managers will be provided to help equip them to implement the new Procedures appropriately.
- 3) That the Committee notes the operation of the new procedures will be reviewed twelve months after their implementation to ensure that timescales and the process for dealing with disputes has improved and is appropriate for the organisation.
- 4) That in addition, the Committee notes that there will be a joint review with the unions after 6 months on the effectiveness of the provision to make a reasonable request to change the hearing manager at Stage 2 of the grievance process (Appendix 1 para 8.5)
- 5) That the Committee delegates authority to the Chief Executive to take the steps necessary to implement these recommendations.

13 UPDATE TO THE SCHEME OF DELEGATIONS TO OFFICERS

Contact Officer: Elizabeth Culbert Tel: 01273 291515

Ward Affected: All Wards

That the Committee

- 1) Approves the changes to the scheme of officer delegations set out at paragraphs 3.1 to 3.6 below and Appendix 1 of the report;
- 2) Authorises the Chief Executive to take all steps necessary or incidental to the implementation of the proposals set out in this report;
- 3) Authorises the Monitoring Officer to make amendments to the relevant parts of the constitution to reflect the changes resulting from the above paragraphs and to make any necessary consequential amendments;
- 4) Approves the transitional arrangements as set out at Appendix 2;
- 5) Agrees that the changes to the scheme of delegations and transitional arrangements come into force with immediate effect.

14 DISPOSAL OF 28 YORK PLACE

Contact Officer: Robert Crossan Tel: 01273 291442
Ward Affected: St Peter's & North Laine

That the Committee authorises the Acting Executive Director for Environment, Development & Housing, Assistant Director Property & Design and Head of Legal Services to approve terms for the freehold disposal of 28 York Place by Informal Tender on the open market at best consideration to be recommended by the agents appointed.